		unior R	eef Heife		t
Name			Date of Birth		Age
Physical Addre	?SS				
Mailing Addres	s (if different)				
What county/c	city 4-H program ar	e you enrolled i	in with this project _		
4-H Club			Years i	n 4-H (including t	this year)
Is the place wh System (NAIS)	here you keep your □ Yes □	project animal No	registered with the	National Animal	Identification
Date Project	t Started		Date Project Co	mpleted:	
Member Stateme	ent:				
l hereby certify tl	hat I have personally	kept records on	this project and have	personally complet	ted this record book.
4-H Member's Sig	nature			D	ate:
Record Approval	: The 4-H member h	as completed thi	s record book to a sati	sfactory level.	
Parent/Guardian	Signature:				
4-H Leader's Sign	ature:				
<b>Vira</b>	inia Coop	erative F	Extension		on programs and employment are open to all, onal origin, sex, religion, age, disability, political

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regardless of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, genetic information, marital, family, or veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer. Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg: Jewel E. Hairston, Administrator, 1890 Extension Program, Virginia State, Petersburg.

#### Instructions for Using this Record Book

This record is designed to be the place for you to keep records on your animal projects. Read through the book carefully and complete all sections requested (for example, project planning, feed and health care purchases, supplies and tools, results from shows, and a financial summary). Do not leave any sections blank unless they do not relate to your project animal. It is important that you do your own work, but ask your 4-H leader, Extension Agent, parents, or other 4-H volunteers for help when you do not understand something.

This project record book is for record-keeping only. Information about how to raise these animals can be found in various 4-H Project Guides. Copies of project guides may be obtained from your local Virginia Cooperative Extension office.

- 1. Read through this book and familiarize yourself with the kinds of records you will need and where information should be recorded. Discuss the book with your parent and/or 4-H leader.
- 2. Complete essential information when you first start your project, such as the cover page and the project planning page. Share your goals with your 4-H leader.
- 3. Keep your records up to date. Record information as it occurs. Consider setting aside specific times during the project when you will work on your record book.
- 4. Write neatly and legibly. Use only one color ink.
- 5. Include at least one photograph of you with your project animal, but do not include more than two pages of photos. Additional clippings should be displayed in a scrapbook, not this record book.
- 6. Maintain your book in a 3-ring notebook/binder or folder.
- 7. Write a project story that captures what happened during your project. Discuss your goals, your activities, your challenges, and your accomplishments. Project stories must be at least five sentences; more experienced 4-H members' stories should be more in depth.

Revised 2007 by: Kelly Mallory, Extension Agent, 4-H Youth; Kaci Coppedge, Extension Agent, 4-H Youth; Cyndi Estienne, Extension Agent, 4-H Youth; Mary Elizabeth Williams, Extension Agent, 4-H Youth; Jocelyn Dailey, Extension Agent, 4-H Youth; Leslie Prillaman, Extension Agent, 4-H Youth; Bertha Durbin, 4-H Volunteer; Sandra Turner, 4-H Volunteer; Mark Walberg, Extension Animal Science Specialist, Virginia Tech; Celeste Crisman, Extension Equine Specialist, Virginia Tech; David Winston, Extension Dairy Specialist, Virginia Tech.

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## Project Planning

This page should be completed at the start of your project and share it with your 4-H leader.

#### 1. Set at least three goals for yourself this year.

• What do you want to learn?

• What do you hope to accomplish?

• What new activities do you want to try?

Please tell us about your project animal (check all that apply)

- □ I purchased my project animal
- □ My project animal is bred & owned (from a cow on my family farm)
- □ I lease my project animal
- □ I board my project animal at another farm

### Project Planning

1. What factors will you consider when selecting your dairy project animal(s) (breed, age, size, etc..)?

2. Where will you get your project animal? Reasons for selecting that breeder or farm.

3. How will you pay for your project animal?

After completion, show this page to your 4-H leader for approval. Leaders Signature: \_\_\_\_\_

Date:\_\_\_\_

Beef Heifer Project Inventory Record Use one chart for all animals. Copy additional pages as needed

Animal Value or Purchase Price						
Ownership Information	<ul> <li>Raised on the Farm</li> <li>Purchased</li> <li>Leased</li> <li>(lease date)</li> </ul>	<ul> <li>Raised on the Farm</li> <li>Purchased</li> <li>Leased</li> <li>(lease date)</li> </ul>	<ul> <li>Raised on the Farm</li> <li>Purchased (purchase date)</li> <li>Leased (lease date)</li> </ul>	<ul> <li>Raised on the Farm</li> <li>Purchased (purchase date)</li> <li>Leased (lease date)</li> </ul>	<ul> <li>Raised on the Farm</li> <li>Purchased</li> <li>Leased</li> <li>Icase date</li> </ul>	<ul> <li>Raised on the Farm</li> <li>Purchased</li> <li>Leased</li> <li>(purchase date)</li> </ul>
Birth date of Animal						
Description (breed, color, marking, etc)						
Registration # and/or Tattoo						
Animal ID (Name or #)						

Heifer Identification Page (Complete this page for <u>ONE</u> of your heifer projects)

Animal's Name:			
Registration/Ta	ttoo/Tag:		
Breed:		Date of Birth:	
Name of Breede	er:		
City, State:			
		Pedigree	
		Paternal Grandsire	Number
Sire's Name	Number	Paternal Granddam	Number
Dam's Name	Number	Maternal Grandsire	Number
		Maternal Granddam	Number

Identification

Attach a picture of your heifer below!

#### Animal Care and Management

Your project requires regular care and management. List the things necessary to take care of your project animal(s).

Include the following:

- Feeding and watering practices
- Grooming (clipping, trimming, foot care, etc....)
- Health practices and medicines
- General Management (cleaning living area and feed pans, halter breaking, training, etc...)
- •

Daily-Things done every day

Example: fed animal , gave fresh water, spent time with animal

Weekly–Things done once a week

Example: Cleaned feed and water containers, gave new bedding

Monthly–Things done once a month

Example: Groomed my animal

Yearly-Things done one time or occasionally throughout the year

Example: Trimmed feet

## Equipment and Supply Inventory

At the beginning of the 4-H year take an inventory of what equipment and supplies are on hand.

Add new equipment or supplies you purchase to the list. We realize that often time equipment is shared between 4-H members. Please estimate a cost value for any shared equipment. (Ex. 1 set of clippers shared between 3 members \$250/3 = 83.00/each)

Amount & Kind	Already Owned or Purchased	Purchase Price
Example: 3 rope halters	Already Owned	
1 feed pan	Purchased	\$10.00
<u>Note:</u> Juniors are asked to only record the beginn equipment. Age and wear and tear decrease an item	ning value of Total	

equipment. Age and wear and tear decrease an item's value over time, but this occurrence, know as depreciation, is covered in the senior record book only

#### Feed Records and Expenses

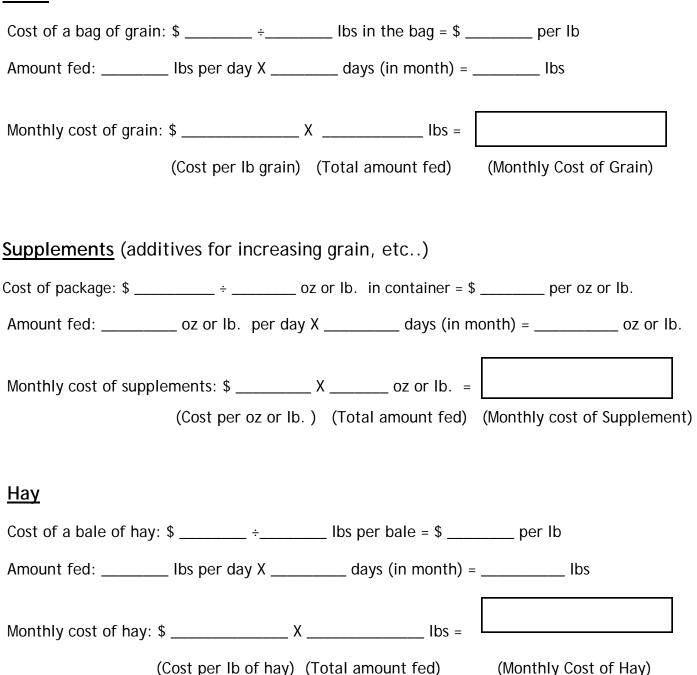
Keeping good feed records is important. Good records show your expenses for feed and what kind of feed you use for your project. A good practice is to enter your feed expenses when you buy feed. A good way to keep track of feed use is to put a calendar in the barn and write down the amount and the kind of feed used each day. At the end of the month, total each kind of feed used and its cost and record the information below. Home-raised feeds should be valued at market price - what it can be sold for.

	Type and Cost of Feed Used				
Date of Purchase	Amount (Ibs.)				
Total Lbs.		Total Cost	\$		

#### How to Calculate Monthly Cost of Feeds

(complete this page for one animal)

#### <u>Grain</u>



#### Feed Tag Information

Please attach a tag or label from one feed being used for your project animal. If a home-made mix is used please describe the mix on the back of this page.

1. What production level or type of animal is this feed designed for? *(Ex. lactating animal, growing animal, etc....)* 

2. What is the Crude Protein level of this feed?

3. What is the main ingredient in this feed? (Hint: if the answer is not clear, it's probably the first ingredient listed.)

4. Is this a medicated feed?

## Health Care Expenses

Record any expenses incurred for health care of the project animal(s). Include regular preventive actions as well as treatments for disease.

- Dewormers
- Vitamin Injections
- Vaccines
- Antibiotics (over the counter and prescription)
- General Health Care/Treatment Medications (Foot rot medications, mange, lice, etc...)
- Health Paper from the Veterinarian
- Hoof Care

Date	Description	Cost \$
Example:		
July 1st	Health Papers for the County Fair	\$25.00
		\$
	Total Health Care Expenses (if any)	

## Miscellaneous Expenses or Fees

List any expenses that do not fit into one of the previous categories. Examples: Entry fees, transportation, breed association dues, registration papers, etc.

Date	Description	Cost \$
Example 7/1	County Fair Entry Fees	\$40.00
	Total Miscellaneous Expenses	\$

#### Miscellaneous Income

Any income from the sale of products from your project animal. (Milk or offspring)

Date	Description	Income \$
L	Total Miscellaneous Income	\$

Show Ring Record Record the date and name of any shows attended, placing out of the number of entries in the class, and any premium money earned.

Date	Show	Class	Placing	Premiums Won
			out of	
			otal Premiums Won	

## Breeding and Calving Summary

Animal ID	Date Bred	Date Calved	Sex of Calf	End Product
	1st Service:			Added to Herd
	2nd Service: 3rd Service:			□ Sold \$
	1st Service:			□ Added to Herd
	2nd Service: 3rd Service:			□ Sold \$
	1st Service:			□ Added to Herd
	2nd Service: 3rd Service:			□ Sold \$
	1st Service:			□ Added to Herd
	2nd Service: 3rd Service:			□ Sold \$
	1st Service:			Added to Herd
	2nd Service: 3rd Service:			□ Sold \$

## **Breeding Heifer Production Record**

#### Rate of Gain

It is important to monitor the rate at which your heifer is growing to make sure she achieves her full production potential. It is a good idea to measure rate of gain several times a year.

Pick one month to measure your heifers' rate of gain.

	Start Date:	End [	Date:
Heifer Name	Start Weight	End Weight	Rate of Gain <u>Ibs. gained</u> days in month

#### Project Financial Summary (one chart for all)

Every project has a value, even those which are leased or borrowed. Please work with the owner or breeder to determine the value of the project.

Income	\$
1. Premiums Won, Animals Sold, Milk Sold etc pg13 & 14	\$
Total Income =	\$
<u>Expenses</u>	
<ul> <li>Many youth select projects as a hobby or for fun, but all projects will incur exper</li> <li>Please use this section to list all expenses related to participating with this projects</li> </ul>	
1. Animals Purchased or Leasing Fee pg 5	
2. Equipment Expenses pg 8	
3. Feed Expenses (if not included with leasing fees) pg 9	\$
4. Health Care Expenses pg12	\$
5. Miscellaneous Expenses pg 13	\$
Total Expenses =	\$
Financial Summary (Total Income—Total Expenses)	\$

#### <u>Questions</u>

- 1. Was the cost of keeping your project what you expected?
- 2. What will you do differently next year?

Note: You may photocopy pages 17-19 and add to other project books if you have more than one project type.

#### 4-H Activities

Number of club mee	tings held:	Number you attended				
What 4-H committees did you serve on?						
Did you hold an offic	cer position in your 4-H (	Club? 🗖 Ye	es 🗖 No			
	<ul> <li>Vice President</li> <li>Chaplain</li> <li>Other</li> </ul>	<b>J</b>				
What other 4-H lead	ership roles did you holc	this year? (	(camp counselor, teen leader, etc)			

What other 4-H clubs did you belong to and/or what other projects did you complete?

#### **4-H Activities**

(community service, workshops, camps, Share-the-Fun, county contests, judging teams, etc....)

Date	Location	Placing or Comments
	Date	Date     Location

#### Activities other than 4-H

What other clubs or groups did you belong to this year? (school, church, community, etc...)

# List any activities you participated in for scouts, sports groups, church, community service, etc. that were not affiliated with 4-H.

Activity	Date	Comments

What leadership roles did you fulfill outside of 4-H? (school, church, community, etc...)

Note: You may photocopy pages 17-18 and add to other project books if you have more than one project type.

#### 4-H Story

The motto of 4-H is "learn by doing". Each year we learn something new by participating in a 4-H project. Please write a story that explains:

- What you have learned
- New skills you have gained over this past year in 4-H
- What goals you accomplished. If you accomplished your goals, how did you do so?

Other Examples that you may consider writing about include: Something that happened that was funny, sad or exciting, Challenges you faced and how you overcame them, Who helped you with your project and how they contributed, Things you are most proud of. Feel free to relate your 4-H experience to other parts of your life (school, home, family, friends, etc..). Stories must be <u>at least five sentences</u>.



Project Photos
 \*\* Please limit yourself to a maximum of two photo pages. \*\*
 Additional memorabilia should be displayed in a scrapbook or 4-H portfolio.



## \*Optional—Record Book Scorecard

#### 4-H Members: Leave this page blank. The person judging your book will complete the score card.

Points <u>Possible</u>	Scoring Criteria	Points Awarded <u>by Judge</u>			
10	Neatness (legible writing, one color ink, well-organized)				
15	Completeness (all pages and sections, complete thoughts and ideas)				
5	Signatures obtained on front cover (member, parent, leader)				
10	Accuracy (no math errors, factual statements made)				
20	Project Work (goals set, evidence of work throughout the year, goals accomplished, book completed by 4-H member, not an adult)				
10	4-H Participation (meetings, clinics, workshops, camps, contests, educational experiences)				
20	Project Story (well-written, original, creative, complete thoughts, grammar, mechanics)				
10	Photos, clippings, etc. (include at least one photo, not more than 2 pages)				
100	Total Points Earned by 4-H'er				
	Scoring: 90-100 Blue, 75-89 Red, 74 or below White				
ludges/ Comments					

Judges' Comments: